

**The Hampton Township Board
Regular Board Meeting
Minutes
February 15th, 2011 7:30 P.M.**

Attendance

Chair	Doug Willie
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Deputy Clerk	Amy Otte
Treasurer	Leo Nicolai

This meeting was called to order by Doug Willie, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the constant agenda with the exception of approving the claims.

A motion was made by Bob Leifeld and seconded by Donna Otto to approve the routine items on the constant agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

A motion was made by Donna Otto and seconded by Bob Leifeld to approve the treasurer's report. Motion was unanimously passed.

ROAD REPORT: Jason Otte from Otte Excavating was present. There have been no complaints about the roads and a comment was made that everything looks great.

Thomas and Jennifer Gergen have requested a permit to build a home at 26493 Fischer Avenue. **Bob Leifeld made a motion to grant the permit, seconded by Donna Otto. It was unanimously approved.**

Leon and Pat Endres have asked for a permit for an Agricultural Structural Building that would be 100x120. **Bob Leifeld made a motion to write the permit, seconded by Doug Willie. It was unanimously approved.**

An agreement made between Michael Hathaway and MNSPECT to share the cost on an error regarding preliminary plans on a building permit. **Donna Otto made a motion to accept the offer, seconded by Bob Leifeld. It was unanimously approved.**

It was talked about adopting permit fee down payments. Doug Willie asked Scott Qualle if there were any other townships doing this. Scott said that he does think this is a good idea and that there are other townships that require payments up front. Scott thinks that adopting a policy that at the time when someone comes in with a plan or a reviewable plan then the clerk would collect a down payment. This will be talked about in a later meeting.

The Cannon Valley Fire contract looks like nothing can be changed until the contract is up. It was brought up that the board should attend the Cannon Valley meeting in February.

Scott Qualle of MNSPECT and the Hampton Township have signed a contract to extend there services for two more years. This will provide the township with building inspectors. **Bob Leifeld made a motion to adopt the contract, seconded by Doug Willie. It was unanimously approved.**

Bill Tix requested to renew the date on his Buildable Certificate. **Doug Willie was in favor to renew his date, seconded by Donna Otto. It was unanimously approved.**

Bob Leifeld made a motion, seconded by Donna Otto to adjourn the meeting. It was unanimously passed. Meeting adjourned at 8:56 p.m.

Date Signed: 3-18-11

Doug Willie, Chair: [Signature]

Amy Otte, Deputy Clerk: [Signature]

HAMPTON TOWNSHIP TREASURER'S REPORT
March 16, 2011 (February 2011 Business)

BEGINNING BALANCE: \$187,046.75

INCOME:

Hathaway Permit	\$ 80.00
Dakota County Tax Distribution	6164.39
Account Interest	<u>13.96</u>
TOTAL INCOME:	\$ 6258.35

EXPENSES:

Century Link – phone	\$ 84.29
Otte Excavating – Grading/Plowing	6090.00
Dakota County Township & MAT Dues	944.46
Randolph-Hampton Fire District	20,611.00
MN Spect – Jan. Permits	298.54
Mike Thurmes – Paint Supplies	107.51
Graphic Design – Spring Election Ballots	137.87
CNS – Jan. Computer Work	62.50
Don Kimmes – 2010 Cemetary Mowing	595.00
Citizen Bank MN – March Rent	475.00
Anderson Rock and Gravel	13,022.16
Account Service Charge	<u>9.86</u>
TOTAL EXPENSES:	\$42,438.19


CHECKBOOK BALANCE: \$150,866.91

CHECK NOT IN: \$20,611.00
Prev. check now in: 92.35

BALANCE PER BANK STATEMENT 2-28-3011 \$171,570.26



Doug Wille, Chair 3-16-11
Date



Leo Nicolai, Treasurer 3-16-11
Date